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**PROGRESS MEETING MINUTES**

DATE: July 18, 2023

PROJECT: **Ravenna Public Schools  
High School Addition and Renovation**

WRITTEN BY: D.J. Beckering

PRESENT: Beckering Construction, Inc. – DJ Beckering, Steve Corvers  
Ravenna Public Schools – Justin Wilson, Greg Helmer, Brian Zilka, Ryun Landheer  
Tower Pinkster – Lori Pawlias  
B&V Mechanical – Jeremy Schultz  
Van Haren Electric – Laura Farrell

1. Review of jobsite safety and visitor requirements
  - a. Visitors are to check in with Steve Corvers prior to visiting the site – contact Steve at 616.970.2040.
  - b. All construction personnel and visitors are required to wear hardhats and high visibility vests while on site.
  - c. All contractors are to maintain a safe workspace and daily clean-up is required.
  - d. NO SMOKING on site!
  - e. There have been no incidents / accidents reported on site.
2. Shop drawing and submittal review
  - a. 123216.05 Revised Detail for Media Center – **Lori to check on this.**
3. RFI's – To date – 97 – Review Log
  - a. RFI's are to be sent to Steve at [sjc@beckering.com](mailto:sjc@beckering.com) and DJ at [dj@beckering.com](mailto:dj@beckering.com).
  - b. RFI's under review:
    - i. None
4. Bulletins / Outstanding Pricing
  - a. Cost Control Log – Review
  - b. Change Orders are up to date. Change Order 24 is forthcoming.
  - c. Outstanding Pricing
    - i. **83A – RFI 53A – Mechanical Mezzanine Cleanup – T&M pricing forthcoming.**
    - ii. 113 – RFI 76 – Media Center Mech Return Openings – **Pricing approved.**
    - iii. **115 – RFI 79 – Media Center Return Air Grilles Infill – Pricing forthcoming.**
    - iv. 126 – Additional Window Treatments – On hold.
    - v. **140 – Additional Outlets at Room A130 – Pricing approved.**
    - vi. 141 – Sink Chip Credit – **Pricing approved.**
    - vii. 145 – Fireproofing at Cafeteria and Lobby Walls – **Pricing approved.**
    - viii. 146 – Miscellaneous Masonry Work – **Pricing approved.**
    - ix. 147 – Bulletin 08 – Cross Corridor Fire Doors & Frames – Awaiting Bulletin.
      1. **Tower Pinkster reviewing.**
      2. **Updated location for the doors reviewed after the meeting.**
  - d. Future Pricing Items
    - i. Continued ceiling grid rework – Phase V
    - ii. Building Inspector / Fire Marshal requirements
    - iii. Drywall Finishing and Fixes in the Media Center, Cafeteria and Corridor



5. Testing, Inspections and Mock-Ups
  - a. Phase IV inspections
    - i. Building Inspector – reviewed fire barriers and penetration sealing - passed
    - ii. Fire Marshal – reviewed fire barriers and penetration sealing - passed
    - iii. Plumbing Inspection – in wall rough in inspection - passed
    - iv. Mechanical Inspection – None
    - v. Electrical Inspection – in wall rough in inspection - passed
  
6. Construction Schedule
  - a. Past Month Review
    - i. General Trades – 44<sup>th</sup> St. Construction
      1. Phase V
        - a. Completed demolition
        - b. Completed above ceiling fire safing and sealant,
        - c. Installed in wall blocking and
        - d. Installed plywood sheathing in the cafeteria
        - e. Sealed off Phase IV wing
        - f. Sealed up IT rack and cleaned IT room after completed work
        - g. Installed hollow metal door frames
    - ii. Masonry – Burggrabe Masonry
      1. Installed sills at the front of the building, completed exterior punch list items
    - iii. Concrete Polishing – Burgess Concrete
      1. Completed polishing
      2. Installed Bulldog logo in the entry
    - iv. Painting – K&A Painting
      1. Continued sanding the existing brick, prepping for the stain
      2. Started installation of the stain on the brick
      3. Painted ceilings in the cafeteria and media center
      4. Painting of the IT closet and media center complete
    - v. Drywall and Acoustical – Schepers Brothers
      1. Covered the existing 2x's in the cafeteria corridor (west side)
      2. Completed metal stud framing
      3. Completed drywall finishing in the media center
      4. Started drywall finishing in the cafeteria
      5. Installation of ceiling clouds have begun in the media center
    - vi. Mechanical & Plumbing – B&V Mechanical
      1. Completed demolition of the mezzanine unit and the last remaining classroom units
      2. Completed in wall piping rough in
      3. Installation of duct in the cafeteria area is completed
      4. Duct installation is underway in the mezzanine
      5. Installed piping to the mechanical unit in the concessions room
      6. Installed IT room split system
      7. Completed demolition of water and gas supply at the existing greenhouse
    - vii. Controls – Hurst Mechanical
      1. Continued/completed controls work to cafeteria unit and IT room unit
    - viii. Electrical – Van Haren Electric
      1. Completed light fixture demolition
      2. Started installation of the light fixtures
      3. Completed demolition at the existing greenhouse
      4. Completed demolition of the old gear and installation of the new electrical gear



- ix. Greenhouse – Greenhouse Mega Store
  - 1. Completed greenhouse programming and training
- x. Site Work – Horrocks Landscaping
  - 1. Completed front lawn corrections and fertilization
- b. One Month Look Ahead
  - i. General Trades – 44<sup>th</sup> St. Construction
    - 1. Install hollow metal doors and hardware
    - 2. Start installation of millwork in the media center, cafeteria and lobby
  - ii. Concrete – Bully’s Concrete
    - 1. Install sidewalk at the existing greenhouse area
  - iii. Masonry – Burggrave Masonry
    - 1. Complete brick repairs at the existing greenhouse area
    - 2. Complete exterior brick washing
  - iv. Drywall and Acoustical – Schepers Brothers
    - a. Complete ceiling clouds and ceiling installation
    - b. Complete drywall finishing
    - c. Complete exterior plaster repairs
  - v. Metal Wall Panels – Innovative Metals
    - 1. Complete exterior punch list
  - vi. Painting – K&A Painting
    - 1. Complete painting of the walls and bulkheads in the media center and cafeteria,
    - 2. Complete staining of the brick
    - 3. Complete painting of the HM frames and doors
    - 4. Complete exterior plaster lid painting
  - vii. Mechanical & Plumbing – B&V Mechanical
    - 1. Complete duct and piping installation on the units placed in phase V
    - 2. Complete heating system re-piping in the mezzanine
    - 3. Complete insulating duct and piping throughout the building.
    - 4. Complete concessions room plumbing and fixtures
  - viii. Controls – Hurst Mechanical
    - 1. Complete controls of the last placed units in phase V
  - ix. Electrical – Van Haren Electric
    - 1. Complete installation of new electrical panels
    - 2. Complete installation of electrical light fixtures and devices.
- c. Existing Greenhouse Schedule
  - i. Utility demolition is complete
  - ii. McCormick Sand to start building and foundation demolition this week.
  - iii. Building footprint repairs to begin next week.
  - iv. Sidewalk installation next week?
- d. Punch Lists 1-4, and Exterior
  - i. Punch list #4 work and Exterior punch list are on-going
  - ii. Phase 4 is ready for Tower Pinkster review. **Lori to check with TP Engineers.**
- e. Equipment Lead Times (Ship Dates)
  - i. Electrical
    - 1. Generator delivery is currently scheduled for **October 2023.**
      - a. **Location being reviewed. Gas tap is needed.**



7. Miscellaneous Items
  - a. Lobby/Cafeteria Fire Doors – Removable Mullion?
    - i. **Reviewed after the meeting and will remain as installed.**
  - b. Cafeteria Projection Screen – will hit signage if installed on the millwork panels.
    - i. **Lori to review with design team and advise.**
  - c. Epoxy Sink Credit
    - i. **Reviewed on site and credit was accepted by Owner.**
  - d. School Start & Staff arrival?
    - i. **8/21 – Open House in the evening in the Media Center.**
    - ii. **8/23 – First day of School.**
    - iii. **Staff will start arriving the week before.**
  - e. **Owner Requests. Brian noted the following items:**
    - i. **Flagpole removed at the Middle School – fill the hole with concrete.**
  - f. **Ribbon Cutting Ceremony – date still to be determined.**
  - g. **Jeremy to review Greenhouse items with Steve and Brian.**
8. The next scheduled OAC Progress Meeting date is Tuesday, August 8, 2023 at 11:00 am.