
PROGRESS MEETING MINUTES

DATE: February 14, 2023

PROJECT: **Ravenna Public Schools
High School Addition and Renovation**

WRITTEN BY: D.J. Beckering

PRESENT: Beckering Construction, Inc. – DJ Beckering, Steve Corvers
Ravenna Public Schools – Justin Wilson, Greg Helmer, Brian Zilka
Tower Pinkster – Vince Novak, Lori Pawlias
B&V Mechanical – Jeremy Schultz
Van Haren Electric – Laura Farrell

1. Review of jobsite safety and visitor requirements
 - a. Visitors are to check in with Steve Corvers prior to visiting the site – contact Steve at 616.970.2040.
 - b. All construction personnel and visitors are required to wear hardhats and high visibility vests while on site.
 - c. All contractors are to maintain a safe workspace and daily clean-up is required.
 - d. NO SMOKING on site!
 - e. There have been no incidents / accidents reported on site.

2. Shop drawing and submittal review
 - a. 051200 Rails – **TP states that the specifications call for the railing shop drawings to include engineered calculations and stamped drawings.**

3. RFI's – To date – 83 – Review Log
 - a. RFI's are to be sent to Steve at sjc@beckering.com and DJ at dj@beckering.com.
 - b. RFI's under review:
 - i. 53A – Pneumatic Three-Way Valves – **TP (Jesse) to provide a Piping Diagram. This is URGENT.**
 - ii. 83 – Media Center – Existing Conditions – **TP reviewing.**

4. Bulletins / Outstanding Pricing
 - a. Cost Control Log – Review
 - b. Change Orders
 - i. **Change Order 15 is awaiting TP signature.**
 - c. Outstanding Pricing
 - i. 26 – RFI 18 – Ceiling Revisions – T&M Pricing forthcoming.
 - ii. 83 – RFI 53 – Remove (3) Pneumatic Valves – Waiting on Piping Diagram.
 - iii. 99 – RFI 67 – Additional Card Access Points – Technology pricing forthcoming.
 - iv. 100 – RFI 68 – Owner Requested Greenhouse Items – Pricing forthcoming.
 - v. 103 – Greenhouse Interior Gas Line and Venting – T&M Pricing forthcoming.
 - vi. 111 – Existing Floor at Unit A Lobby A142 – Pricing forthcoming.
 - vii. 112 – RFI 75 – Office A111 – Pricing forthcoming.
 - viii. 113 – RFI 76 – Media Center Mech Return Openings – Pricing forthcoming.
 - ix. 114 – RFI 78 – Elect Power Supply to Greenhouse – Pricing forthcoming.
 1. **Direction was given by the Owner to proceed with re-use of the existing Greenhouse Panel. Van Haren is to verify what is needed to make this work.**
 - x. 115 – RFI 79 – Media Center Return Air Grilles – **Existing grilles to remain and be covered.**



- xi. 116 – RFI 80 – Kitchen Desk – Pricing forthcoming.
- xii. 117 – RFI 81 – Flooring at Doors A110A – Pricing forthcoming.
- xiii. 118 – RFI 82 – Room A111 Fire Rating – Pricing forthcoming.
- xiv. 120 – Additional New FA Devices – **Pricing approved.**
- xv. 121 – New Ceiling Tile Installation – **Pricing rejected. Ceiling tiles will be replaced as needed.**
- xvi. 122 – RFI 83 – Media Center Existing Conditions – Pricing forthcoming.
Awaiting RFI response for clarification on how to proceed.

d. Future Pricing Items

- i. Entry Concrete Floor – the existing tile is on a cement mud bed, not a concrete floor
 - 1. Floor Scanning
 - 2. Saw cutting
 - 3. Concrete removal
 - 4. Concrete reinstallation
- ii. Stage Concrete Floor
 - 1. Concrete infill needed?
- iii. Removal of wood 2x supports to change to steel studs and the covering of the existing 2x4's at the west bulkhead/low ceiling of the cafeteria.
- iv. Transition Strip Installation – for removed Phase IV carpet to meet bldg code.
- v. Cabinet relocation and installation from the current IT office to the technology room. Countertop?
- vi. Sitework – additional leveling and seeding

5. Testing, Inspections and Mock-Ups

- a. Building Inspector – Inspected the kitchen - passed
- b. Fire Marshal – Inspected the kitchen - passed
- c. Plumbing Inspector – Inspected the kitchen - passed
- d. Mechanical Inspector – Inspected the kitchen - passed
- e. Electrical Inspector – Inspected the kitchen – passed
- f. Above ceiling inspections for Phase III due soon
- g. **Health inspection passed today. Labeling is needed at sinks.**

6. Construction Schedule

- a. Past Month Review
 - i. General Trades – 44th St. Construction
 - 1. Continued removal of the existing fascia
 - 2. Completed demo of the Phase III restrooms
 - 3. Removed ceilings in Rooms C101 and C104
 - 4. Remove VCT and base in the janitor's closet
 - 5. Removed entry ceiling tile and grid
 - 6. Started demo of the media centers architectural items
 - 7. Completed necessary demolition for Brian's office
 - 8. Installed epoxy countertops in the science classroom and lab
 - 9. Misc. caulking in Phase III
 - ii. Burggrave Masonry
 - 1. Completed block and brick infills for the new VUV penetrations – Phase III
 - iii. Drywall and Acoustical – Schepers Brothers
 - 1. Framed window wings at the exterior of the office area
 - 2. Complete ceiling and grid in the kitchen
 - 3. Completed FRP at the cooler/freezer walk-ins
 - 4. Started ceiling patch ins of Phase III



- iv. Metal Wall Panels – Innovative Metals
 - 1. Continued installation of the fascia and the metal panels at the bump outs
 - 2. Installed the gutter and downspout at the new entry
 - v. Roofing and Sheet Metal – Stevens Construction
 - 1. Continue removal of the metal drip cap and reinstall metal drip cap after installation of the fascia metal
 - vi. Floor Polishing – Burgess Concrete
 - 1. Completed polishing of classrooms and corridors in Phase III
 - vii. Flooring and Tile – Phoenix Interiors
 - 1. Completed tile installation in the gang restrooms
 - viii. Painting – K&A Painting
 - 1. Continued painting of the Phase III classrooms.
 - 2. Painted Office A111
 - ix. Mechanical & Plumbing – B&V Mechanical
 - 1. Removed existing VUV's and install new in Phase III
 - 2. Demoed existing duct work in the two classrooms of Phase III
 - 3. Demoed plumbing fixtures in the classrooms and bathrooms of Phase III
 - 4. Started installation of the new plumbing fixtures in the restrooms and the science labs
 - 5. Completed installation of plumbing fixtures and lines in the kitchen and serving areas
 - x. Hurst Mechanical
 - 1. Installed controls for the new VUV's
 - xi. Electrical – Van Haren Electric
 - 1. Completed installation of devices and equipment connections in the kitchen and serving area
 - 2. Disconnected power to existing VUV's and reconnect power to the new VUV's
 - 3. Completed removal of the existing light fixtures.
 - 4. Started installation of the light fixtures in the classrooms of Phase III
 - xii. Kitchen Equipment – MES
 - 1. Completed installation of items in the kitchen and serving areas.
- b. One Month Look Ahead
- i. General Trades – 44th St. Construction
 - 1. Complete removal of the existing fascia
 - 2. Continue demolition of Phase V items
 - 3. Install bath accessories.
 - ii. Drywall and Acoustical – Schepers Brothers
 - 1. Complete ceiling and grid patch ins of Phase III
 - 2. Install ceiling grid and tile in Office A111
 - 3. Install bulkhead along the south wall of the cafeteria
 - iii. Metal Wall Panels – Innovative Metals
 - 1. Continue installation of the building perimeter fascia and metal panels at the bump outs
 - iv. Roofing and Sheet Metal – Stevens Construction
 - 1. Continue removal of the metal drip cap and reinstall metal drip cap after installation of the fascia metal
 - v. Floor Polishing – Burgess Concrete
 - 1. Start Phase IV polishing over the winter break
 - vi. Flooring and Tile – Phoenix Interiors
 - 1. Install base in Phase III areas
 - 2. Install flooring and base in Office A111



- vii. Painting – K&A Painting
 - 1. Complete painting of the Phase III classrooms.
 - 2. Continue painting of doors and window frames throughout the building.
 - viii. Mechanical & Plumbing – B&V Mechanical
 - 1. Install new duct and piping for the new VUV's
 - 2. Install duct along the south wall of the cafeteria
 - 3. Complete installation of the plumbing fixtures in the restrooms and science labs.
 - 4. Complete demo of the ceiling hung units in Phase III
 - 5. Install duct in the main entry
 - ix. Hurst Mechanical
 - 1. Complete installation of the controls for the new VUV's
 - x. Electrical – Van Haren Electric
 - 1. Relocate existing conduit in front of the duct penetration (cafeteria) over winter break
 - 2. Relocate FA devices in the Phase III classrooms
 - 3. Reconnect power to the new VUV's
 - 4. Complete installation of the light fixtures in the classrooms of Phase III
 - xi. Kitchen Equipment – MES
 - 1. Complete training of the owner personnel kitchen equipment usage
- c. **The Kitchen is opening Wednesday, 2/22/2023.**
- d. Phase V - Summer Work
 - i. Will continue work as necessary in the cafeteria, media center and entry area – per discussion with the owner and at owner discretion.
- e. Equipment Lead Times (Ship Dates)
 - i. Plumbing / Mechanical
 - 1. Giga Pumps – **Final pump was set last week.**
 - 2. RTU-1 – **On site. Scheduled for installation during Spring Break.**
 - 3. Changeair (Unit Vents)
 - a. **Phase 4 – 3/3/2023**
 - b. **Phase 5 – 5/5/2023**
 - 4. **Mitsubishi Integration Boards – April 2023**
 - ii. Electrical
 - 1. Main Switchboard – April 2023
 - 2. **Generator – Summer 2023 – Laura to provide update.**
 - iii. Food Service Equipment
 - 1. Ice Machine and Bin – mid-March?
 - 2. Mixer – no date give.
 - a. **Beckering to get additional options from MES.**
7. Miscellaneous Items
 - a. Punch list
 - i. Kitchen, Classroom 300 Wing, Staff Lounge Area, and Administration Area – New Reception Area Addition. **TP to provide. Ravenna to create their own list and provide to Steve for cross reference.**
 - b. **The 3-compartment sink in the Kitchen has been backing up.**
 - c. **Beckering to provide the signage budget to Brian.**
8. The next scheduled OAC Progress Meeting date is Tuesday, March 14, 2023 at 11:00 am.